



Applying to TRIP – Letters of Recommendation and School Transcript

In addition to completing the online application, applicants must have three letters of recommendation (LOR) and a school transcript submitted on their behalf. These documents can be submitted directly by the letter writers by following this link: <https://goo.gl/forms/rL6pblatf2EG3fft2>. Note: LORs and transcript should be sent directly by the letter writers NOT by the student.

One letter of recommendation should come from your science teacher (e.g. biology, chemistry, physics, etc.), while others can come from, but are not limited to, the following individuals: High school administrator (Assistant Principal, Principal, etc.), high school teacher (Math, Science, English, Art, etc.), coach, minister or clergyman from your place of worship, and supervisor from a current/previous job, club or volunteer position.

Letters should: 1) state the length and capacity that the recommender has known the applicant, and 2) contain an assessment of the applicant's strengths and weakness with specific examples that support participation in the TRIP program. If applicable, letters should be written on official school letterhead.

When requesting a letter of recommendation, be sure to give the writer a copy of the above information and a minimum of three weeks to complete your letter.

If your writers have trouble submitting documents through the online form, documents may also be submitted directly to Dr. Amanda Purdy at amanda.purdy@fcc.edu by 11:59 pm on Monday January 28, 2019.