

## Applying to TRIP – Letters of Recommendation

In addition to completing the online application, applicants must have two letters of recommendation (LOR) submitted on their behalf. These documents can be submitted directly by the letter writers by following this link: <https://forms.gle/WyGtJK7yVSu42EHYA>. Note: LORs should be sent directly by the letter writers NOT by the student.

One letter of recommendation must come from your current or former science teacher (e.g. biology, chemistry, physics, environmental science, etc.), while the other can come from, but is not limited to, the following individuals: High school administrator (Assistant Principal, Principal, etc.), high or middle school teacher (math, science, English, art, etc.), coach, minister or clergyperson from your place of worship, and supervisor from a current/previous job, club or volunteer position.

Letters should: 1) state the length and capacity that the recommender has known the applicant, and 2) contain an assessment of the applicant's strengths and weaknesses with specific examples that support participation in the TRIP program. If applicable, letters should be written on official school letterhead.

Official letters of recommendation should be submitted by the letter writers through the online form or e-mailed directly from the letter writer to Dr. Amanda Purdy at [tripinitiative@gmail.com](mailto:tripinitiative@gmail.com) before 11:59 pm on Sunday March 21, 2021. If letter writers need to email supplemental documents, please ask them to use the subject line: **"TRIP@TU'21 Recommendation - APPLICANT'S NAME"**.

**\*\*When requesting a letter of recommendation, be sure to give the writer a copy of this document AND a minimum of three weeks to complete your letter.\*\***

